

IP01

1 page

Date: 07/02/2018

Issue 1

5.2 The Integrated Management System Policy

Historic Property Restoration Ltd has established this Integrated Management System policy to be consistent with the purpose and context of our Organization and to meet requirements of PAS99:2012. 'Top Management' has a vision to be synonymous with professionalism and innovation together with faultless delivery in every area of service, together with compliance to environmental issues.

Top Management is committed to:

- Satisfying applicable requirements by ensuring that customer and applicable statutory and regulatory requirements for quality, environmental and health and safety are determined, understood and consistently met.
- Continual improvement of the IMS by ensuring the risks and opportunities that can affect conformity of services and the ability to enhance customer satisfaction are determined and addressed and the focus on enhancing customer satisfaction is maintained.
- Ensuring the environmental objectives are established and are compatible with the context, strategic and environmental direction of the company and that performance against environmental objectives is measured against meeting or otherwise these objectives. Documented information shall be maintained.

Top Management shall:

- Take accountability for the effectiveness of the IMS
- Comply with applicable compliance obligations and with other requirements to which we subscribe that relate to our environmental commitments.
- Ensure that the resources needed for the IMS are available; including training, support and encouragement.
- Communicate the importance of an effective management system and of conforming to the IMS requirements making sure everyone at Historic Property Restoration Ltd has an awareness of the IMS.
- Ensure that the IMS achieves its intended results.
- Promote improvement.
- Support other relevant management roles to demonstrate their leadership as it applies to their areas of responsibility.
- Establish partnerships with external providers and interested parties to provide an improved service.
- To monitor and measure overall performance of the IMS through evaluation including internal auditing and management review and to retain documented information following these evaluations.

This policy will be communicated to all employees and can be made available to organisations and interested third parties at management discretion. Employees and where applicable other organisations are expected to co-operate and assist in the implementation of this policy, whilst ensuring that their own work, so far as is reasonably practicable, is carried out without risk to themselves, others, or the environment. This policy will be reviewed annually by top management and where necessary amended and re-issued.

Signed:

Date: 7th February 2018Review date: 7th February 2019

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Position: Commercial Director